

Holiday Hills Country Club

**GOLF OPERATIONS
POLICIES AND PROCEDURES
MANUAL**

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Golf Operations
Policies and Procedures

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Holiday Hills Country Club Golf Course Playing Privileges

Holiday Hills Country Club is a semi-private golf facility, allowing play by the membership as well as the general public.

NO Green Fees will be paid by the following persons:

1. Anyone owning a current Stockholding membership.
2. Anyone having a current Non-Resident membership.
3. Anyone having a current Junior Membership.
4. Anyone being a current designee of a Corporate membership.
5. Spouses of all above mentioned members. Single members may have one named significant other who is also exempt from green fees.
6. Any dependants of the above mentioned members who are not yet 21 years old and are living at home.
7. Any dependants of the above mentioned members who are not yet 23 years old and are a full time college student.
8. At the discretion of the Golf Professional, anyone who holds a current PGA Membership or a current GCSAA membership.
9. Employees of Holiday Hills Country Club, at the discretion of the Golf Professional.

Green Fees will be paid by the following persons:

1. Any person not holding a current membership at Holiday Hills Country Club, except above mentioned exceptions.
2. Any guest of a current member. The green fee may be paid by cash, credit card, or charged to the member. Member charges may only be done by verbal permission of the member.
3. Any family member of a current member who is 21 years old or older.
4. Any and all other persons not listed in the categories above.

Holiday Hills Country Club
Current Price Structure
Green Fees and Cart Rental

GREEN FEES:

Weekday 18 holes (all day)	-	\$30.00
Weekday 9 holes	-	\$18.00
Weekend 18 holes (all day)	-	\$40.00
Weekend 9 holes	-	\$23.00
Active military includes cart	-	\$25.00
Weekday Junior (under 18)	-	\$ 10.00
Weekend Junior (under 18)	-	\$15.00

CART RENTAL:

18 holes - \$20.00
9 holes - \$10.00

All Green Fee and Cart rentals may be paid by cash or credit card. Any person paying a green fee or cart rental who is accompanied by a member may have his fees applied to the members charge account at the discretion of the member. Any guest not accompanied by a member, may have their fees charged to a members account only with verbal permission from the member.

All 18 hole green fees are daily fees good for all day. If more than 18 holes are played, the person must pay the applicable cart fees for the extra holes.

Holiday Hills Country Club Golf Course Rules and Regulations

GENERAL RULES:

The rules of golf, as currently approved by the USGA shall govern all play, except where modified by such local rules as printed on the club's scorecard.

SPECIFIC RULES:

1. All players are required to register in the golf shop before commencing play. This includes members who have their own golf carts, who otherwise would not need to come into the golf shop.
2. No more than 5 persons in a group are permitted to play without permission from the Golf Professional. Twosomes and Threesomes will be asked to merge with other golfers when necessary to maintain the pace of play. A single player has no standing at any time, except adults have priority over juniors at all times.
3. All players are expected to maintain the tempo of the course play, and in order to avoid slow play, shall at all times play without undo delay. If a group fails to keep its place on the course and loses one clear hole on the group ahead, it shall allow the group following to play through.
4. All matches must start on the first tee, except as authorized by the golf shop.
5. All golf carts will observe all cart rules posted on any given day. Everyday cart rules unless otherwise posted are:
 - A) 90 degree rule into the fairway with the exception of all Par 3's
Which are cart paths only.
 - B) Carts must remain at least 30 yards away from greens.
 - C) No driving on or around tee-boxes or any roped off areas.
 - D) Medically flagged carts may drive within 15 yards of the greens
But no closer.
6. Players shall at all times repair their fairway divots and smooth and rake bunkers. Ball marks on greens shall be repaired properly.
7. Practice is permitted only on the driving range, putting green and chipping green. No other areas should be used for practice.
8. Each player must have their own equipment. No more than one player may play out of each bag.
9. Tournament play at Holiday Hills Country Club shall have precedence over open play.

Holiday Hills Country Club Golf Course Rules and Regulations

10. Children not participating in a recognized round of golf will not be allowed on the golf course unless under adult supervision. No children under the age of 12 will be allowed on the golf course at any time without proper adult supervision.
11. Dress code – All players at Holiday Hills Country Club are required to adhere to the following dress code.
 - No cut-off shorts
 - Men must wear a shirt with sleeves and are encouraged to wear a collared golf shirt.
 - Ladies are asked to not wear tank tops
 - No bathing suits are allowed on the golf course.
 - Tennis shoes or softspikes are required. No metal spikes allowed at any time.

The Holiday Hills Country Club Board of Directors has authorized the Golf Professional to enforce these rules of golf. Violations of these rules make the member subject to penalties deemed appropriate by the Board of Directors. Non-Members of Holiday Hills Country Club may be asked to vacate the premises for violation of the above stated rules.

Holiday Hills Country Club Policies regarding golf rules for children

All children must register in the pro shop before play.

Club members have priority over dependants of members at all times.

Any dependants of members who bring a guest, must have the permission of the Golf Professional before they are allowed on the course. This ensures the guest has an understanding of the local rules as well as the rules of golf etiquette.

Groups consisting of all children will be allowed to play at the discretion of the Golf Professional. This will be strictly adhered to on weekends or busy weekdays.

Dependant children of members will not be allowed to enter any adult golf event, unless an exception is posted prior to the event.

It should be the responsibility of the parent to teach their children the rules and regulations governing the use of the club's golf facilities and other matters of golf etiquette and courtesy. Parents are urged not to leave their children at the club unless they are serious about their practice and play time.

Any dependant of a member who is found breaking any golf rules will be told by the Golf Professional what they are doing wrong and why they cannot break the rules. Continued violations of the rules will result in contacting the dependant's parents and explaining what has happened. After contacting the dependant's parents, any further violations of the rules will result in termination of that dependants playing privileges.

Holiday Hills Country Club Policies regarding alcoholic beverages

Holiday Hills Country Club is licensed to sell alcoholic beverages as a private club.

Therefore, certain rules apply to everyone playing golf at Holiday Hills Country Club.

No person may bring alcoholic beverages onto or take from the premises.

All persons wishing to consume alcohol during the course of play must purchase the alcohol from Holiday Hills Country Club.

Non-Members must purchase a temporary membership to buy alcoholic beverages from Holiday Hills Country Club.

Any player caught with alcoholic beverages on the golf course, that was not purchased from Holiday Hills Country Club, will be asked to remove it from the premises. A second warning will result in confiscation of the alcohol.

All tournament groups are required to purchase their alcoholic beverages from Holiday Hills Country Club.

If any player is deemed to be intoxicated by any staff member of Holiday Hills Country Club and they are found to be breaking the rules of the club, they will be asked to leave the premises.

Any player who is seen bringing alcoholic beverages back from the nearby store, will have that alcohol confiscated by a staff member of Holiday Hills Country Club. That player may pick up the beverages upon completion of their round.

Holiday Hills Country Club
Current price structure – Private Carts

PRIVATE CARTS

All members owning a private cart, and not housing it at Holiday Hills Country Club, will pay the applicable fee below:

Annual trail fee - \$200.00 per year. This option allows an unlimited number of times the member may bring their cart onto the premises. If the member elects to pay this annual trail fee monthly, the fee is \$20.00 per month, which totals \$240.00 per year. If the annual trail fee is chosen by the member and that member selects the monthly pay plan, they may not choose which months they will pay the trail fee. An example would be a member who doesn't play during the winter months. That member still is responsible for paying the fee regardless of whether they play or not.

Daily trail fee - \$5.00 each time the member brings their golf cart onto the premises.

Non-member trail fees are \$5.00 per cart per day at all times.

If at any time all cart sheds at Holiday Hills Country Club are occupied, and a member is on the waiting list for a cart shed, that member is exempt from trail fees until a cart shed becomes available.

Members may elect to participate in the annual trail fee program of \$600 paid in full in January, or \$70 paid monthly for a minimum 12 month span, to use one of the club lease carts any time they play. All rules associated with this plan are included in the Cart Rental Agreement each member must sign before signing up for this program.

Holiday Hills Country Club Golf Cart Policies

Holiday Hills Country Club leased or owned golf carts are subject to the following rules:

All posted golf cart rules as listed.

No person without a valid drivers license shall be permitted to drive a golf cart at any time, whether accompanied by an adult or not. Violation of this rule will not be permitted under any circumstances.

Carts are only to carry two persons at any time. No player or spectator will be allowed to ride on the back of the carts.

Anyone caught abusing the club golf carts in any way will immediately be asked to terminate their round of golf and leave the premises. That person will not be allowed future cart rentals at the discretion of the Golf Professional.

Any damages to club owned or leased golf carts or club property shall be the responsibility of the driver. Golf carts are driven at the drivers own risk.

PRIVATE GOLF CART RULES:

1. All posted golf cart rules as listed.
2. Unsupervised use of a private golf cart is limited to children 14 years old or older. Absolutely no exceptions.
3. Children ages 10 to 13 may operate a private cart while a parent or adult is in the cart with them at all times. The adult must actually be in the cart, not watching the cart, to avoid any accidents that might occur if they were not in the cart.
4. No child under 10 may operate a private cart at any time. Due to safety concerns, there will be no exceptions to this rule.
5. Non-members may only use a members cart if the member is present at the club, or has contacted the pro shop by verbal means.

Holiday Hills Country Club Policies and Procedures – Golf Tournaments

All tournament groups having less than 24 players will pay the normal applicable rates per player.

Tournaments having 24 or more players will be entitled to a reduction of \$5.00 off the applicable green fee rates.

All tournaments played at Holiday Hills Country Club and not considered a club tournament, will pay the club the applicable green fee rate for every player that plays in the tournament, regardless of whether the players are members of Holiday Hills Country Club.

Cart rental will always be the regular rate per cart with one exception:

If the tournament is large enough that extra carts must be brought in to accommodate all the players, the group putting on the tournament will be responsible for paying the fee associated with the golf cart rentals. The group will pay the club the amount charged by the rental company directly, and the club will pay the golf cart rental company.

Exceptions to the above listed pricing are:

MGA and LGA tournaments will not pay any fee for having a golf tournament at Holiday Hills Country Club. This will allow the MGA and LGA to keep all proceeds from their tournaments to use toward improvements on the golf course.

Tournaments played by high school players will be at a green fee rate of \$12.00 per player. Coaches and/or scorers for these tournaments will be allowed use of a golf cart at no charge, however, spectators for these tournaments will pay the applicable golf cart rental fee.

Holiday Hills Country Club Policies and Procedures – Golf Tournaments

Tournaments requesting special pricing must submit a written request to the Golf Professional containing all details regarding the golf tournament, as well as pricing the golf tournament will be requesting.

The Golf Professional will make the presentation to the Board of Directors on behalf of the requesting golf tournament. The Holiday Hills Country Club Board of Directors decision regarding any golf tournament will be final.

The Golf Professional will be responsible for scheduling all outside golf tournaments. The Golf Professional will keep the Board of Directors informed of the tournament schedule, but does not need the Board of Directors approval to schedule golf events.

All meals and drinks needed by any tournament group will be furnished by Holiday Hills Country Club, unless otherwise approved ahead of time by members of Holiday Hills Country Club staff.

Holiday Hills Country Club Hours of Operation – Golf Shop

Normal golf shop hours of operation are as follows:

The golf shop will open each business day at 8:00 a.m.

The closing time for the golf shop is seasonal.

During the winter months of November, December, January and February the golf shop will close at 5:00 p.m.

During all months of daylight savings time the golf shop will close at 7:00 p.m.

The golf shop is open 364 days a year, with the only day closed being Christmas Day.

Exceptions:

Bad weather days the golf course and pro shop will be closed at the discretion of the Golf Professional. Any time the course is closed to play there will be signs posted regarding the reason.

If there is a sign posted that the course is closed no play will be allowed with no exceptions.

Holiday Hills Country Club Policy regarding Rain checks

Holiday Hills Country Club policy on issuing rain checks are:

Stoppage of play due to weather will allow players to receive rain checks.

If the players have yet to tee off, a refund will be offered rather than a rain check.

Players not yet finishing 5 holes will be given an 18 hole rain check.

Players finishing 5 holes but not yet finishing 14 holes will be given a 9 hole rain check.

Players finishing more than 14 holes will not be offered a rain check of any kind.

Cash refunds or credit card refunds will not be allowed after teeing off the first hole unless the player can prove that they do not live within 100 miles and will not be able to return to use a rain check.

Rain checks issued for any reason other than weather, will be issued at the discretion of the Golf Professional.

Holiday Hills Country Club Policies and Procedures – Practice Range

The practice range tee-box is rather small and can only handle a limited number of golfers at any one time. We ask your cooperation to get maximum use of our facility.

The practice range should be used as a place to properly learn the golf swing or to warm up before a round of golf. Please limit your practice range activities to serious practice or warm-up.

Under crowded conditions, such as before a tournament, please be aware of those waiting to use the tee.

Children under 12 must be accompanied by an adult when using any practice facility.

Non-members of Holiday Hills Country Club may only use the practice facilities before playing a round of golf. Because we are a private Country Club that allows public play, our practice facilities are not considered for public use. Before non-members can practice they must pay a green fee in the pro shop.

Non-Members who are guests of members may use the practice facilities without playing golf and paying a green fee if the member notifies the golf shop prior to the non-members use of the facility.

Members who have joined the Golf Professional's annual range ball club are asked to not share their practice balls with other players who are not members of the range club. These players must pay for their own range balls.

Anyone seen hitting range balls, without purchasing the bucket from the golf shop, will be charged the cost of one large bucket.

Range balls and range baskets are not to be left on private carts.

Any use of range balls on the golf course is strictly prohibited. Members violating this policy will be charged \$25.00. Non-Members will be asked to discontinue their round and leave the premises without being offered a refund or rain check.

Holiday Hills Country Club Policies and Procedures – Tee-Time Reservations

Tee-times may be reserved under the following guidelines:

Members may reserve tee-times for any day up to seven (7) days in advance.

Although not necessary, this is highly recommended for weekend play.

If you schedule a tee-time and indicate you will need a golf cart, that cart will be saved for your tee-time. If you do not reserve a tee-time, golf carts are rented based on a first come first serve basis.

Non-Members may reserve tee-times up to three (3) days in advance.

For members to receive the preferred tee-times it is suggested they call in from 7 to 4 days in advance before the tee-times come available to non-member play.

For groups without tee-times, arriving at the same time, member groups have priority over non-member groups.

Groups who have reserved a tee-time will be allowed to tee off at that time regardless of how many groups we have waiting who did not reserve a tee-time.

Holiday Hills Country Club Policies and Procedures – Golf Lessons

Lessons are to be scheduled by the Golf Professional, and are only to be given by the Golf Professional or staff members. Holiday Hills Country Club driving range is not available to outside persons wanting to give lessons to someone else.

Current prices for golf lessons:

Members - \$30.00
Non-Members - \$50.00
Juniors - \$ 20.00

The Golf Professional will be available for group lessons, with the price being negotiable based on the number of the group participants.

Holiday Hills Country Club MGA and LGA may set up with the Golf Professional clinics and group lessons for their members. The Golf Professional will not charge these associations a fee for these services.

Holiday Hills Country Club Policy regarding High School Practices

Please note the policies currently in effect for the local high school teams that use Holiday Hills Country Club as their home course practice facility.

Local teams may practice or play at the discretion of the Golf Professional.

Team members may play at no charge if the golf coach is present and is monitoring their play, or has contacted the Golf Professional regarding a team practice.

If the golf coach is not present or has not contacted the golf shop about a practice, the applicable junior rate will apply to team members who are non-members of the club.

Team practices will always be at the discretion of the Golf Professional and should not at any time interfere with member play to any great extent.

Any high school golfers not following the general or specific rules of Holiday Hills Country Club will lose their right to practice at our facility.